

CITY OF STOCKTON - PUBLIC WORKS DEPARTMENT
QUESTIONS & ANSWERS

Project: Hazardous Waste Management Services

Location(s):

- 1465 S Lincoln Street, Stockton CA 95206
- 2500 Navy Drive, Stockton, CA 95206
- 11373 N. Lower Sacramento Road, Lodi, CA 95242

Q1: Who is the current provider of these services? Please provide a copy of the current contract and associated pricing.

A1: We do not have a current contract in place. Current services are provided by Safety Kleen Systems, Inc., a Clean Harbors company, on an as-needed basis through issuance of Purchase Orders. Letter of Clarification No. 2 includes a copy of the former contract and current Purchase Orders with pricing.

Q2: Do our rates need to be held firm for a fixed period of time or will we be able to request annual rate increases? If annual increases are allowed, will there be any restrictions? Please explain.

A2: The City expects pricing to be firm for at least 1 year. Increases to contracted pricing must be approved by the Contract Manager. These details will be negotiated with the selected Company.

Q3: How many emergency response call-outs were there in 2022 and 2021, and what was the nature of the incidents?

A3: There were no emergency call-outs in 2021. There was one call-out in 2022 which involved spilled motor oil on a high traffic sidewalk near our downtown theater.

Please note, 2500 Navy Drive uses their own rotating vendor list for emergency call-outs. This RFP will not be used for 2500 Navy Drive emergency call-outs since they have a list of vendors and their own process for emergency incidents involving environmental/hazardous waste services.

Q4: Re: 2.G – What is your weekly time requirement for one of our supervisors/chemists to provide on-site services?

A4: This service is primarily expected when unknown materials are collected from the city rights-of-way and brought to our Corporation Yard for disposal. We estimate that perhaps 4-6 times per year these services may be needed.

Q5: Re: 2-I – Does the routine audit of TSDFs that accept City waste apply to any third-party facilities that we might take certain waste to, or just our own in-house facilities?

A5: The City expects that any TSDF, where City wastes are ultimately treated and/or disposed, are audited and that information is provided to the City within the requested time frame.

Q6: Are we allowed to request possible changes to the sample agreement provided with the RFP? If yes, how and where in our proposal would you like us to do this?

A6: The Sample Agreement cannot be modified. It is our standard City agreement.

Q7: Re: 3.B3 – Please clarify where, exactly, we can find this information? “Paragraph 11 of the Sample Agreement” may be inaccurate? Section 11 is titled Contractor Status. This is confusing.

A7: Section 3-B3, Security Instrument, can be found in Attachment I, Instructions to Vendors, Exhibit G, Section 2, “Compensation”, paragraph 2. A Letter of Clarification will be issued to correct Section 3-B3 of the RFP.

Q8: Re: 3.B4 – Same as above question.

A8: Section 3-B4, Insurance, can be found in Attachment I, Instructions to Vendors, Section 18, “Insurance”. A Letter of Clarification will be issued to correct Section 3-B4 of the RFP.

Q9: Re: 3.B7 b – We will provide resumes for our key personnel that will perform the project work if we are awarded. But please confirm you do not need resumes for a contact person at each of the waste disposal facilities we may use or from any vendors we may use for supplies and other incidental support services (e.g., laboratory services). These companies are not usually deemed subcontractors and it would be unusual for us to have to provide resumes for these types of firms. Would the information requested in 2.B7 a be sufficient for them?

A9: Correct. We do not need resumes for contact persons at each waste disposal facility or from vendors used for supplies and other incidental support services. Information requested in 3.B7 will be sufficient for them.

Q10: Re: 3.B8 – Rather than providing copies of actual enforcement action documents, which are private and confidential, would it be okay to list the pertinent information in table form, as is typically requested by government agencies (e.g., agency name, date, description, status)?

A10: Yes.

Q11: Re: 3.B10 – Can we provide all of the information requested, with the exception of providing copies of contracts/letters of agreement with the disposal facilities we expect to use? It is unusual for a government agency to request copies of such documents. We will be affirming each disposal facility is properly licensed and we will be providing details on each facility as part of our answer to 3.B7 a.

A11: Yes.

Q12: Re: 3.D – Our standard regular text font used in proposals is Century Gothic 10 pt. As you can see, this is equivalent to TNR 12 pt but is a little easier to read. Is it okay to use our standard font?

A12: Century Gothic 10 pt, appears as: Century Gothic 10 pt, which is not equivalent to TNR 12 pt, but Century Gothic 11 pt, is acceptable.

Q13: May we please get a copy of the pricing matrixes in Excel format?

A13: Yes. These will be emailed upon request.

Q14: Who is the incumbent service provider?

A14: Same as Q1.

Q15: Who were the attendees at the mandatory job walk?

A15: A copy of the [sign-in sheet](#) for the mandatory job walk can be obtained on the City's Bid Flash page for this RFP.

Q16: There is a typo in Nguyet Pham's email address, it is missing the "t" in stocktonca.gov on page 17.

A16: Letter of Clarification No. 2 will correct this typo.

Q17: If it's okay, could you maybe extend the deadline 5-10 days?

A17: The deadline is extended to **Monday, July 31 at 3:00 p.m.** This information is included in Letter of Clarification No. 2.

Q18: What bonds will be required for this RFP / contract? The submittal checklist indicates a security instrument is required yet nowhere is a bid bond mentioned in the RFP, please provide details if any bonds will be required (such as bid bond, performance bond, payment bonds). If bonds are required what is the amount of each required bond?

A18: This is a contract for services; therefore, no bonds are required.

Q19: What is the typical frequency of pickups, ie, quarterly, monthly, etc?

A19: The City expects every other month routine service to its site locations, **in-general with exception of the City's Corporation Yard. Routine services at the Corporation Yard occur monthly.** Occasionally any site may request service between this interval when needs arise.

Q20: What is the average annual spend?

A20: The estimated average annual spend for routine services is \$125k.

Q21: Please provide copies of recent invoices.

A21: Invoices shall be provided upon request via email to marlo.duncan@stocktonca.gov

Q22: What is the anticipated annual contract value?

A22: Same as Q20.

NOTE: REVISION MADE TO "Q19"